

meeting rooms

DIMENSIONS AND CAPABILITIES

meeting rooms

	SQ. FT	THEATER	CLASSROOM	BANQUET
PALO ALTO GRAND BALLROOM	13,530	1,200	450	800
PALO ALTO "E"	4,510	300	150	200
RESACA DE LA PALMA "A"	2,255	150	75	120
MAJOR JACOB BROWN "B"	2,255	150	75	120
PALMITO HILL "C"	2,255	150	75	120
CHARLES STILLMAN "D"	2,255	150	75	120

conference rooms

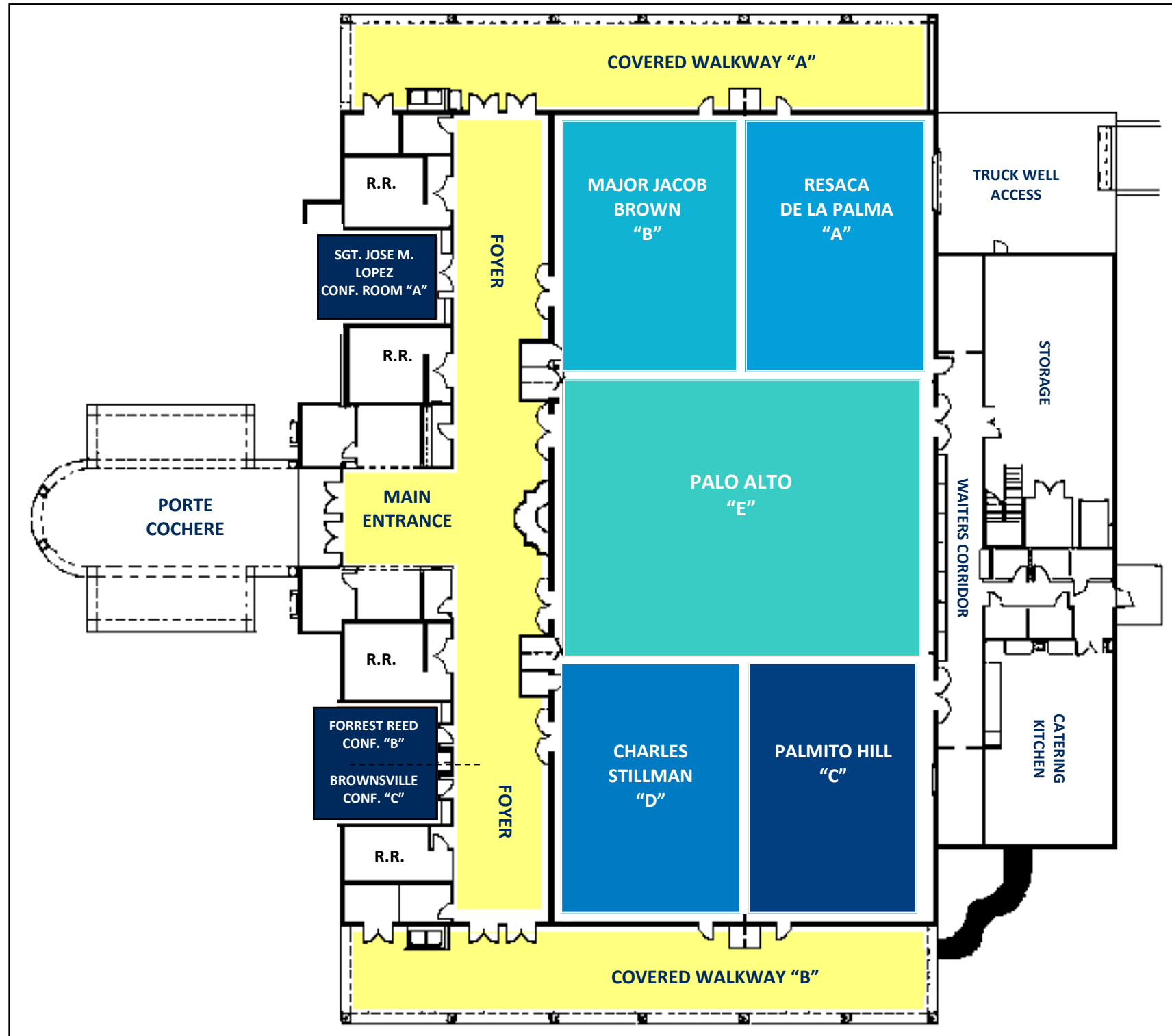
SGT. JOSE M. LOPEZ ROOM "A"	532	20	20	16
FORREST REED ROOM "B"	336	25	12	16
BROWNSVILLE ROOM "C"	336	25	12	16

rooms combined and other areas

ROOMS "AB" / "CD"	4,510	300	150	200
ROOMS "ABE" / "CDE"	9,020	600	300	400
CONF. ROOMS "BC"	672	50	24	40
COVERED WALKWAY "A"	1,222	100		80
COVERED WALKWAY "B"	1,222	100		80

*MEASUREMENT ARE IN FEET, CAPACITIES MAY VARY ACCORDING TO THE SET-UP ORIENTATION AND THE POSITION OF A STAGE, DANCE FLOOR OR SOUND AND VIDEO EQUIPMENT

location
1 event center
brownsville, tx 78526



rental fees

meeting rooms

	CORPORATE	SOCIAL	NON-PROFIT	HOURS
PALO ALTO GRAND BALLROOM	\$3,044	\$2,852	\$1,522	8
PALO ALTO "E"	\$1,015	\$951	\$507	8
RESACA DE LA PALMA "A"	\$508	\$476	\$254	8
MAJOR JACOB BROWN "B"	\$508	\$476	\$254	8
PALMITO HILL "C"	\$508	\$476	\$254	8
CHARLES STILLMAN "D"	\$508	\$476	\$254	8

conference rooms

SGT. JOSE M. LOPEZ ROOM "A"	\$250	\$234	\$187	4
FORREST REED ROOM "B"	\$125	\$117	\$94	4
BROWNSVILLE ROOM "C"	\$125	\$117	\$94	4

rooms combined and other areas

ROOMS "AB" / "CD"	\$1,015	\$951	\$507	8
ROOMS "ABE" / "CDE"	\$2,030	\$1,902	\$1,015	8
CONF. ROOMS "BC"	\$250	\$234	\$187	4
COVERED WALKWAY "A"	\$250	\$234	\$187	4
COVERED WALKWAY "B"	\$250	\$234	\$187	4
FOYER	\$200	\$187	\$150	8
FULL COMPLEX	\$4,375	\$4,099	\$2,187	8
PINATA POLE	\$50	\$50	\$50	8



T * E * X * A * S

1 Events Center Blvd., Brownsville, TX 78526
Ph: 956-554-0700 Fax: 956-554-3886
eventscenter.cob.us

terms and conditions

RENTAL FEES: Rental Fees are correct at time of printing and are subject to change without previous notice.

A minimum rental fee payment of 50% for any of the rooms is due and payable upon contract signature, balance due sixty (60) days prior to scheduled function. A damage deposit of \$ 350.00 is due and payable sixty (60) days prior to scheduled function. Any applicable deposit will be refunded by mail within 30 working days after the scheduled function, should no damage occur or should total damages not exceed the damage deposit

Musical concerts or similar activities must provide a damage deposit of \$1,000.00 plus proof of liability insurance.

The Brownsville Events Center does not provide security for events. Renter will make arrangements to provide security from the Brownsville Police Department. The requirement of security service does not in any way waive the responsibility for damages.

The Brownsville Events Center reserves the right to cancel any scheduled functions at any time, due to any critical situation or emergency.

Weddings, Quinceañeras, meeting groups, charitable organizations, schools and private functions may furnish food and other items to guests. No sale of these or similar items is permitted by persons other than the concessionaire or by the approval of the Brownsville Events Center.

BOOKINGS: Contact the Brownsville Events Center. All bookings should be made as early as possible to insure date availability.

CANCELLATION: 6 months prior to function date full refund. Less than 6 months but more than 90 days 50% refund, Less than 90 days 100% of the rental fees are automatically forfeited. No shows automatically forfeit 100% of payments made.

ROOM USE INTERRUPTION: No refunds will be given for unused services during the day of rental, unless arrangements are made prior to event.

RESPONSIBILITY: The responsibility of The Brownsville Events Center is limited. We are not responsible to any person for expense, loss of time or money or other circumstances resulting from a change of schedules, delayed or cancelled of other services related to the event, strikes, and other conditions beyond our control such as weather, any act as a result of Government Action, or an act of God. We act only in the capacity of arranging the availability of gathering space. We retain the right to make any changes to the service we provide and substitute the best alternative feature service.

ADDITIONAL HOURS: Additional hours exceeding the 8 hour leasing period will be charged at a rate of \$150.00 per hour (if ballroom is available). Additional hours between 12:00 a.m. and 1:00 a.m. will be charged at a rate of \$250.00 (Fridays and Saturdays only and customer must notify and pay the Events Center representative at least two weeks prior to event).



Brownsville events center

a first class
social and meeting facility

free wireless internet service